Girlguiding Warwickshire’s County Campsite – Hardiman Fields

General Risk Assessment

*Please note, this Risk Assessment is intended to support the Risk Assessment prepared by the event/Group Leader*

*and should not be taken as the completed assessment*

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| **Hazards**  What could cause harm or damage? | **Who or what us at risk of being affected and how** | **What are you already doing?**  **How have you reduced the risk already?** | **Likelihood of risk occurring** (L/M/H) | **Severity of Risk**  (L/M/H) | **Are further controls necessary?**  What else needs to happen to reduce the risk to an acceptable level? |
| Uneven ground, rabbit holes, mud, slips on grass | All | Advise all participants that ground is uneven, and likelihood of rabbit/mole holes – also hidden tent pegs below the surface | Medium | Medium | Shoes to be worn at all times – no bare feed or flip flops to be worn – no running on site (especially at night) |
| Slips/falls in dry shelters – uneven floor in Barcheston dry shelter | All | Advise floor will be slippery when wet / grass walked into building | Medium | Medium | Ongoing assessment of uneven floor in Barcheston dry shelter by Management Committee |
| Landing stages and river  **LANDING STAGES ARE UNSAFE TO USE AT THIS TIME** | All – especially participants using landing stages and river | Leaders/young people warned that use must be under the adult supervision (with a relevant qualification for water activities) – advise all participants that slippery and at risk of water damage | Medium | High | Lifebuoys and ropes supplied (details and instructions in notes supplied with booking) – Association Rules and Regulations details posted in the buildings |
| Trees and branches | All | Checked continually by Management Committee | Medium | Medium | Damaged and designated trees felled when required – low branches removed when required |
| Cars on Site and parking | All | Leader only cars permitted on site – minimal movement of vehicles when campers in situ – hazard lights to be used when vehicle in motion | Low | Medium | Site rules emphasise the requirements re car-parking – parents instructed to use the car park |
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| Showers and taps – hot water & Legionnaires Disease | All | Leaders advised temperature of water can be high and asked to warn campers | Medium | Medium | All showers and taps are checked twice a year (before and after season) by contractor and showerheads replaced regularly – water system drained completely when site closed to prevent Legionnaires Disease |
| Fire Risk – open fires and cooking equipment - BBQ | All | No cooking allowed in buildings  No smoking allowed in buildings  Open fires under constant supervision | Medium | Low/Medium | Fire extinguishers provided in all buildings and checked regularly – groups to use fire buckets when open fires/BBQ in use |
| Unauthorised access to site | All | Leaders advised to keep gates closed when on site (especially at night) | Medium | Medium/High | Site generally welcomed and supported by near neighbours – events on site not recommended to be advertised |
| Axes and bow saws  Tools and cleaning materials | All | Axes and bow saws kept high up in locked Barn  Tools and cleaning materials (Committee use only) kept in locked room in Barcheston dry shelter | Low | Medium | Axes and saws to be used under adult supervision only  Minimal cleaning materials available in toilet blocks (in boxes on high shelves in each block) |
| Giant Deckchair – structural integrity / collapse | All | Leaders to check that chair is in good condition before use (bolts tightened and no evidence of tears in material) | Low | High | Adult supervision when in use – no more than three young people on chair (two adults) |
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| Giant Deckchair - Fear of heights / fall | All participants | Use of chair is optional | L | L | Leaders to ensure that all young people have a choice |
| Giant Deckchair – weather conditions | All participants | Chair to be placed on level ground | L | M | Chair not to be used in high winds |
| Giant Deckchair – tripping | All participants | Chair to remain in same position for duration of camp/event | L | M | Remind all participants not to run around chair |
| Traversing Wall | All participants | Prior to use leader to check hand/foot holds are all secure (alun key located in Activity store (Wendy House) - Adult supervision when wall in use | L | M | Limit numbers using wall at any one time  Reminder, parental permission may be required to use this equipment |